

1 **BOARD OF SELECTMEN MINUTES**
2 **APRIL 11, 2011**
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5 Chairman Jim O'Mara called the meeting to order at 6:30 p.m. Selectmen present: Bruce
6 Bowler, Thomas Grella and Dwight Brew. Also present: Town Administrator Gary MacGuire
7 and Executive Assistant Sharon Frydlo.
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9 **Pledge of Allegiance**

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11 Mr. O'Mara asked Mr. Grella to lead them in the Pledge of Allegiance.
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13 **Citizens' Forum**

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15 There were no questions, comments or concerns at this time.
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17 **Administrative Business**
18 **Minutes**

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20 *Mr. Brew moved to approve the minutes of March 28, 2011, second by Mr. Bowler. Vote:*
21 *Unanimous.*
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23 **Payroll Register**

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25 *Mr. Bowler moved to approve the Payroll Manifest dated April 5, 2011 in the amount of*
26 *\$160,839.45, second by Mr. Grella. Vote: Unanimous.*
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28 **Accounts Payable Register**

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30 *Mr. Bowler moved to approve the Accounts Payable Manifest in the amount of \$2,318,120.34,*
31 *second by Mr. Grella. Vote: Unanimous.*
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33 **Town Administrator Report**
34 **Police Grant Approval**
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36 Mr. MacGuire advised that the Police Chief was seeking authority to apply for a spike strip grant.
37 They currently have one set and were looking for two more. The total price was \$960.00 and he
38 was looking for \$480.00 as a Town expenditure to be taken out of his equipment line. As the cost
39 has gone down, he would recommend this. *Mr. Bowler moved to authorize the Police Chief to*
40 *apply for the grant from Highway Safety in the amount of \$480.00, second by Mr. Grella.*
41 Discussion: Mr. Grella asked if they were reusable. Mr. MacGuire was unsure of what type he
42 was applying for, but it was his guess that these would have replaceable spikes. *Vote:*
43 *Unanimous.*
44

45 **Discussion Items**
46 **Class VI Road Restrictions**
47

48 As the Board was ahead of schedule, they took the agenda out of order. Mr. Brew indicated that
49 the Conservation Commission had discussed Joppa Hill Road, a Class VI road off of Horace
50 Greeley that was not maintained by the Town. There were no houses and sometimes used to
51 access the area they purchased from Bedford. The Pulpit Run Homeowners Association came to

the ACC and had indicated there was a problem with motorized vehicles utilizing the road and veering off it causing damage. They requested that the Commission put up some type of gate to restrict non-emergency access. It appears that a gate or chain can be put up, but not locked and could cut down the traffic. He was not bringing this to the Board that night for a motion or looking for action. His intent was to bring this before the Board in the future to see if the Board would allow a gate to be put there and what the costs might be. He told Mr. Bowler that the gate would be 50'-100' or 150' in from Horace Greeley. This is where Joppa Hill Road met Horace Greeley at a triangle. The Commission thought that at some point it might be nice to have a parking area for 3-4 cars. At this time, ACC does not have any money for an engineering study.

After a brief discussion, Mr. Grella wondered if it would be proper to start out with the gate and then put the boulders along the side. Also was there any signage that could be put up. Mr. MacGuire noted the authority was that the road was closed "subject to gates and bars" and that type of signage could be put on the gate. By RSA, the road is open to the public and it would seem to cover the phone calls he had received. Mr. Brew mentioned teenagers causing mischief in the area. Mr. MacGuire remarked that he had heard from abutters that the activity seems to be on the path on the other side of the proposed gate. There was no way for the Selectmen to close that road to prohibit anybody, including teenagers, to do anything further.

Mr. O'Mara asked that by installing a gate, would it cause some type of maintenance. Mr. MacGuire noted that the only other thing to think about, was to carefully consider whatever type of closure is put up, it does not create a liability – therefore, a chain is out. Ultimately there would be a cost. Mr. O'Mara asked if both groups were in favor of putting up a gate. Mr. Brew explained that definitely Pulpit Run homeowners and it was discussed at the Conservation Commission's meeting the night before, but no formal vote was taken and is a safe statement to make. There was no opposition to putting it in. There are some Class VI roads that people live on and use daily and were not maintained by the Town. Other Class VI roads are used for other purposes. The Commission was going to look at seeing if they could come up with a position or plan to share with the Board for all Class VI roads, focusing on those that no one lives on, but used as trails. He didn't believe they wouldn't want to close them and revert back to the abutters. More research may need to be done and may take a vote of Town Meeting.

Mr. O'Mara indicated he would be interested in what they estimate the cost and it may be a fairly big gate and cost would be his only concern. Mr. Brew asked Gary if he had any thoughts on how they could get a cost for a gate. Mr. MacGuire advised that it seemed that the Association may make a contribution and any expense on the Town side he would look to the Commission or DPW and didn't have any other source. Mr. Brew mentioned he would check with the Pulpit Run Association to see if they were interested in making a contribution and for what amount. Mr. MacGuire remarked that since it was a Conservation access point, he didn't know if they were thinking something more befitting than what he envisioned – such as posts and a gate with reflectors. Mr. Brew thought they may be looking for something like at the Transfer Station. Mr. Bowler noted that this would be the least expensive. Mr. MacGuire agreed and that they used this type gate at the exit.

Board & Commission Interviews

Karen Urbanik – Recreation Commission

Mr. O'Mara advised that the Commission has two openings, Addie Hutchison is not interested and the current Chairman Kim Parrett has tendered her resignation.

Mrs. Urbanik told the Board that Baboosic Lake was the first thing that got her interested in the Recreation Commission and had attended meetings for approximately a year and a half to two years. She was also interested in seeing the Town continue to offer good recreation to the people in Amherst, kids and adults alike. She would like to see Cemetery Fields replaced with something else. She served on the P MEC subcommittee and she would like to continue to learn. She noted she was also involved in Girl Scouts and teaching at the Middle School.

Mr. Bowler thanked her for putting in the time as a volunteer. Mr. Brew asked what she thought were some of the biggest issues facing the Commission and noted she had already mentioned Cemetery Fields. Mrs. Urbanik felt that Baboosic Lake was an asset she would hate to see disappear. **Mr. Bowler moved to appoint Karen Urbanik to a three year term, second by Mr. Grella. Vote: Unanimous.**

Mr. Bowler moved to extend Wendy Rannenberg's term from 2012 to 2013, second by Mr. Grella. Vote: Unanimous. The reason was to reduce the number of terms that would expire in 2012.

Mr. O'Mara announced that for the folks at home, if anyone wanted to get involved with the Recreation Commission to please contact Sharon at Town Hall.

Martin Michaelis – Nashua Regional Planning Commission

Mr. Michaelis told the Board that more information on the NRPC could be found in the Town Report. The Commission plays a role in both Federal and State planning. New Hampshire has eight or nine Planning Commissions and in Amherst's case, the Commission is in Merrimack, formerly in Nashua. There were several Commissioners from each Town the NRPC represents and Amherst can have three Commissioners and three alternates and could use more than the current two. Most towns have members of the Planning Board and Marilyn Peterman had been their representative before. In the past they used to meet monthly, but it was difficult to find people to meet this frequently, so they now meet quarterly. Much of what they do involves transportation and they listen to what is going on, as well as hear staff reports. They make no decisions, but were involved in discussions.

Mr. Bowler moved to reappoint Martin Michaelis to a three year term as he has been the representative for many years and welcomed him back, second by Mr. Grella. Vote: Unanimous. Mr. O'Mara thanked him very much for his service.

Mr. Bowler noted that Amherst has been allotted three members and agreed having a member from the Planning Board and happened to have one in the audience. Mr. Michaelis advised they meet on Wednesdays. Mr. MacGuire believed that this was one of Marilyn's issues. Mr. O'Mara announced that they had a vacancy on the NRPC and to please call Sharon at Town Hall, if someone was interested.

Cliff Harris – Planning Board

Mr. Harris told the Board that he had been on the Planning Board for six years. One of the larger issues was to plan or foresee how the Town was going to look and this was part of the Master Plan. In that process, among others, there was commercial zoning and affordable housing zoning and they looked to see if this was the best fit for the Town of Amherst. In five years, 101A would be expanded. There is Bon Terrain that is industrial, and could it become a mixed use. However,

the biggest issue is sewers and a need is to find a way to build a subset in small locations in order to bring other things into the area, as well as keeping the character.

Mr. Bowler indicated Mr. Harris had heard Mr. Michaelis mention the NRPC and there was a conflict with the Planning Board. He asked if Mr. Harris might want to miss potentially four meetings a year, to be one of the Town's representatives. Mr. Harris explained that it was not the four meetings a year, but members of the Planning Board all bring different strengths in order to make the best decision for the Town. He would hate to be put in a position that there was an important Planning Board meeting and an NRPC one at the same time. Mr. Bowler noted he was only asking and that perhaps the best person would be a Planning Board alternate member.

Mr. Grella commented that when they were working on the sign ordinance, Cliff had given them good advice as a Real Estate Agent. Mr. Harris spoke briefly on this subject. Mr. Brew indicated Mr. Harris had mentioned the development aspect. Last year, he believed the Planning Board was looking at coming up with some regulations concerning horses on farms. Did he see this as an important issue that the Planning Board would get involved in and an issue this year? Mr. Harris explained that the Zoning Ordinance, as it stands now, if someone has a farm and enough cows and they milk the cows and take it to a bottling plant and then sell it – it would be going from manufacturing to a retail use. The proposed ordinance was well drafted, but misunderstood and believed it would come back. ***Mr. Bowler moved to reappoint Cliff Harris as a full member of the Planning Board for a three year term expiring in 2014, second by Mr. Brew. Vote: Unanimous.***

Mr. Bowler asked to go back to the discussion on the NRPC as Gary was checking on the RSA's to get an official answer for the next meeting and thought that perhaps John St. Pierre may be a good official representative for the Town and is their Engineer as well. Mr. MacGuire added that he was somewhat involved in the NRPC now with Bruce Berry and he asked if it was worth exploring. Mr. O'Mara thought it was. Mr. MacGuire will look into the matter further.

Richard Hart – Conservation & Planning Board

Mr. Hart told the Board that he had been a member of the Conservation Commission for more than 20 years and has done a certain number of things during that time. He had been involved in quite a number of projects – clearing fields to working on trails and website work. Two or three years ago he had been asked if he wanted to represent the Commission on the Planning Board to act as a means of communicating between the two Boards. His primary interest has been Conservation type issues. He was also very much involved with the Master Plan as well.

Mr. Bowler remarked that it certainly has been a big help having a member of the Conservation Commission on the Planning Board as well and thought Mr. Hart had done an outstanding job. ***He moved to appoint Rich Hart as a three year full member on the Conservation Commission and the Planning Board, second by Mr. Grella.*** Discussion: Mr. O'Mara noted that they have three interested people for two slots on the Commission. ***Vote: Unanimous.***

Helen Rowe – Historic District Commission

Mr. Bowler advised Mrs. Rowe that the Selectmen had already appointed her as an alternate. He thanked her for her service and noted she had been on the Commission a long time. Mrs. Rowe told the Board it was important to keep some continuity and she would like to stay as an alternate.

Mr. Grella spoke about the history she has brought to the Commission and was a great asset. **Mr. Bowler moved to appoint Helen Rowe as an alternate for a three year term to 2014, second by Mr. Brew. Vote: Unanimous.**

Mr. Bowler asked Mrs. Rowe about the full member opening and she strongly recommended Dick Kimball, however, she knew he traveled a great deal. She commented that she was sorry Beth Davis was not coming back because she had legal expertise and was also a great asset.

Mr. Brew commented that they had one member of the Conservation Commission who the Board decided was to be a member of the Planning Board too and they assigned him to subsequent years. On the Historic District Commission, there was a Planning Board member without a term listed. The Commission didn't submit a name of who they would like to be their representative to the Planning Board and the Selectmen appointed Rich to subsequent three year terms. He believed they were handling two similar issues in two different ways. Would they like to ask Conservation who they want? Mr. Bowler advised that Rich started off as an alternate before they appointed him as a full member to the Planning Board. Mr. O'Mara suggested that they ask the Planning Board to make a recommendation to the Selectmen of who they wanted to be their representative to the Historic District Commission. After further discussion, Mr. Bowler felt the Selectmen should make the official appointment of the Planning Board representative to the Historic District.

Communications Infrastructure Committee

Both Doug McAllister and Steve Coughlan were manning the television cameras and met with the Board. **Mr. Bowler moved to reappoint Doug McAllister to the CIC Committee, term to expire in 2014, second by Mr. Grella. Vote: Unanimous.**

Mr. Bowler asked them both if they need more bodies for the Committee, as Steve Ellis has been helping, but was not a member. Mr. McAllister advised they needed more bodies for the back room. He noted that he had talked about disbanding the Committee and have Amherst ACTV20 as a non-profit – he did not see a need for the CIC. Mr. Coughlan added that what they are doing now was only television “stuff”. Mr. Brew asked that if they had some thoughts about new equipment and didn't have a CIC, what would be the end results. Mr. McAllister indicated they would need a line item budget. They have fairly new \$30,000 worth of equipment and some pieces were \$12,000 each. The Town receives up to \$140,000 for Cable Franchise Fees and other towns move the entire amount into the Access Television Committee. They were not looking for the entire fee, but a small portion. Mr. Brew wondered if there was no CIC and there is expensive equipment, who would be responsible for this – the non-profit or a mini Department under Gary's Department. Mr. McAllister advised they have a cadre of volunteers because there is no business to transact. They are also managing the studio at the High School that had been seeded by Comcast and was a separate facility. Mr. Brew summarized that what he heard was that they don't need more people on the CIC, but could use more people to manage the equipment.

Mr. O'Mara asked what was the process for using the equipment. Mr. McAllister indicated it depended on what people wanted to do, they will train them and help them do it. Last year they produce a segment for people running for Selectmen, but this year there was no contest. Mr. O'Mara asked Steve and Doug if they would put their heads together and come up with their suggestion of creating a non-profit and then they could have a serious conversation. Mr. McAllister noted that there was a letter from the Attorney that helped them negotiate the contract

and who said this was what should be done. Mr. O'Mara appreciated this and added that maybe they should be moving in this direction.

Tracy Veillette – Historic District Commission

Mrs. Veillette told the Board she has been an alternate for a year or two and it has been a great learning experience. Each application that comes in was different and a great experience on how to take the regulations and apply it to each applicant and their needs. She has a great interest in historic preservation and the role of the HDC in protecting neighbors. Mr. Bowler mentioned that Helen Rowe was in earlier and that Tracy was a full member and Helen an alternate. ***He moved to reappoint Mrs. Veillette as a full member for a three year term, second by Mr. Grella. Vote: Unanimous.***

Bruce Fraser – Historic District Commission

Mr. O'Mara advised there was an opening as a full member and one as an alternate. Mr. Fraser told the Selectmen that he had lived in Amherst for 30 years and moved to the Village in 1979 on Middle Street which he restored. They then bought property at 89 Boston Post Road and renovated it and then moved to 13 Courthouse Road where they now live. He had again brought it back to a very comfortable home and enjoys it very much. He and his wife have always lived in antique and historic properties.

Mr. Bowler understood he has been in Town over a number of years and knew of those he restored and had no problem with him being on the Commission. Mr. Grella advised he had been in most of the houses Bruce has restored and he has done a good job. ***Mr. Bowler moved to appoint Bruce Fraser as an alternate member (for now) for a three year term, second by Mr. Grella. Vote: Unanimous.***

Safe Routes to Schools Grant Application – Rick Katzenberg

Mr. Katzenberg thanked the Board for the Health & Human Services connections and specially to Sharon, since they didn't know what they were doing before they started.

Relative to the Grant Application, he told the Board that there was a very extensive website for receiving Federal funds through DOT and they were working primarily through NRPC. They set up a committee and worked for sometime with Gary, Dwight and Bruce Berry. He read a list of the committee members with each of them bringing a little something to the committee. They have moved down the path on this \$15,000 grant opportunity to the Town to do nothing, but plan to see if they want to consequently go forward for the \$250,000 grant. He believed they have an excellent shot at getting this grant. Mr. Katzenberg spoke briefly about what the grant could cover. All they needed was the Selectmen's blessing. They will then go to the NRPC and make out a very basic simple application.

Mr. Katzenberg indicated that the Town has one very tactical advantage for the sum of money – they have a \$15 million bond issue and can fill in the gaps that might exist for the increased in cost of that program. The \$250,000 will help and other towns have not passed this type of bond issue and he was hopeful, if they can get through the planning process, this would help. He told Mr. Grella that he will have to get back to him for the answers to the two questions he asked about how many towns applied and how long this program has been in existence.

Mr. Bowler had no questions and supported this application. Mr. Brew had only one question to Gary and that is - was he comfortable working on this application. Mr. MacGuire explained that he and Director Berry had been aware of this for two years and they had been interested in applying, but it had fallen to the back burner. Last fall Rick had stopped in and asked questions about Safe Routes to Schools, but it was during their budget and he had stepped up to the plate. He acknowledged Rick for all the work he did and answered their questions at the same time. They were very supportive of this and have a great committee put together. Like anything else, there will be work behind what the committee can do. There is a focus to an area of the Town – both the Village and Middle School and both have access issues.

Mr. Katzenberg indicated there was both bad and good news. Pro – the State has been allocated \$1 million per year, most of which will be used to reimburse 100% of local expenses for infrastructure and non-infrastructure projects. The bad news – the Town has to prepay the expenses before being reimbursed and Gary was aware of this.

Mr. O'Mara looked for a motion to authorize Rick Katzenberg to pursue this grant on behalf of the Town of Amherst, particularly for the Board of Selectmen, and to authorize the Chair to sign on behalf of the Board when the application is complete. ***Mr. Bowler made this motion, second by Mr. Grella. Vote: Unanimous.***

Further Discussion Item Board of Selectmen Goals for Upcoming Fiscal Year

Mr. O'Mara advised that for the next several meetings, they will prioritize their goals and make them obtainable.

Mr. Brew handed out a copy of his goals and recognized that it would not be practical to complete this year, everything on their lists. Mr. Brew read his list that had been broken down into four areas, and briefly commented further on specific goals. **Communications / Town Website:** 1. Get a website to a state where stakeholders (department heads, committee chairs, etc.) can easily add items and update pages. 2. Full agenda published at least two business days in advance. 3. Public items discussed at meetings (presentations, handouts, budget information) should be made available via the web when the agenda is posted. 4. Consolidated and up to date calendar. 5. Post all information regarding road reconstruction. 6. Town Reports for present and prior years. 7. Voters Guide for present and prior years. 8. Detailed budget and budget summary (including actual) for present and prior years. 9. Audit Report for present and prior years. 10. Town-wide organizational chart listing all employees and each role they serve along with their FTE status for each role and labor grade.

Budget: 1. Budget guidance at start of budget process – BOS priorities, Financial guidance, Formalize timeline (including W&M Committee inputs). 2. Multi-year budget, 3. Make sure we are adequately funding the maintenance of our infrastructure. 4. Historical budget information posted online. 5. Have Audit Report presented at a public Selectmen's meeting. 6. Have a policy requiring changing Auditors after three to five years.

Develop guidance policies after seeking public input. Town operations: 1. Non budget cycle review of each department – Staffing, Functions performed, Functions considered for adding or dropping. 2. BOS guidance / dialog with commissions.

Mr. Bowler's 2011 Goals were as follows: 1. Department Head Reviews (3-6 months) – Department Head/Designee: Review of all employees on their anniversary date. Start to move

355 towards a merit increase system. 2. Improve efficiencies in Departments – DPW: (on the job site
356 breaks and lunches, avoid multiple trips to the store, anything that avoids costly running around).
357 Merging Fire and EMS. 3. Get the auditing out to bid (now). 4. Having the wage and benefits
358 study completed (3 months). 5. Need to explore purchasing in bulk (with the schools or other
359 towns). 6. Start to prepare for a 0% increase in the upcoming budget (excluding contractual
360 obligations, road and bridge bonds). Mr. O'Mara noted they have a labor agreement that the
361 voters approved.

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363 Mr. Grella spoke of DPW and their equipment and lack of proper storage for it. He looked at
364 other towns and compared what they had to Amherst. They need to have some indoor storage.
365 He noted that when the wind chill hit a certain degree below zero, only two trucks were able to
366 start. His second goal was the roads. Spring Road and Amherst Street have been done and came
367 out very well - Mack Hill will be next. His third goal were the bridges and to proceed as quickly
368 as possible. Soon they will get an inspection on one they fixed last fall and hopefully it will pass.
369 Insofar as budgets, they need to meet early enough, set goals and determine what the tax rate
370 would be. They came in at a 5% increase and should be looking at something more than one year
371 at a time. Leasing equipment varies from year to year. They need to think about fields and set up
372 priorities and there was a lot to think about.

373
374 Mr. O'Mara remarked that he looked at their ordinances and policies and believed they could
375 make a conservative effort to update them. He also thought he would be in a position to assist
376 Gary in getting a budget manual put together for every Department. Going back 15 years when
377 he was on Ways & Means, Gary had presented one of the best budgets he had seen. He would
378 like to have a policy in place that talks about annual reviews, as well as annual Audit Reports.
379 This was where he would like to focus as a suggestion. He mentioned that Dwight made an
380 interesting observation about the State of the Department Reports. This was a wonderful
381 opportunity for the Department Heads to talk a bit about the future and as Dwight indicated they
382 begin the budget process within two to three weeks later. He didn't want to get too close to the
383 day-to-day operations, but to focus on policies that can assist them on how to drive those policies.
384 Dwight had talked about communications for sometime and he would appreciate the opportunity
385 to assist in this.

386
387 Mr. O'Mara asked for their next meeting they try to develop priorities and make some short and
388 long term goals. Their next meeting is on April 18 and he'd appreciate it if everyone would
389 forward their goals to Gary, so they can get an idea if they are achievable. He would also expect
390 Gary to be involved in reviewing his subordinates. Supervisors may need a little bit of training
391 and tools that could be used as a starting point. He asked Mr. MacGuire to help them determine
392 what was doable by setting up a timeline on the demands already in place.

393
394 Getting their goals all in writing would probably work best for him and the Department Heads,
395 Mr. MacGuire said. He would get input that would follow the Board's discussion of prioritization
396 by agreeing or eliminating some of them and it may involve one more meeting. This would be
397 the most efficient use of all of their time. Mr. O'Mara suggested this be discussed further at their
398 meeting on May 9. Mr. MacGuire advised he will have feedback from the Department Heads by
399 then.

400
401 Relative to inviting the State Representatives in for discussion, Mr. O'Mara advised he had heard
402 from several of them and it appears that at this time of year they are very busy and have other
403 roles in their communities. He will leave it that they get together amongst themselves to figure
404 out what was best for them.

Mr. O'Mara announced to the folks at home, that they should read a paper titled "An Uneven Playing Field: The Disparate Impacts of Local Aid Cuts", put out by the New Hampshire Center for Public Policy Studies in March 2011.

Action Items Unanticipated Revenue

Mr. MacGuire advised that they received unanticipated funds from BAE Employee Community Fund, Inc. and given to the EMS Department in the amount of \$581.19. The Director wishes the funds to be used for the purchase of a new Continuous Positive Airway Pressure Equipment for the second ambulance. They have this equipment in their primary ambulance. ***Mr. Bowler moved to accept and expend the \$581.19, second by Mr. Bowler. Vote: Unanimous.***

Mr. MacGuire reported that the Recreation Department received \$10.00 from the Ducharme Baseball Scholarship Program. ***Mr. Bowler moved to accept and expend the \$10.00, second by Mr. Grella. Vote: Unanimous.***

Abatements

After reading the recommendation from MRI, ***Mr. Bowler moved to approve an abatement on M/L 3-63-3 in the amount of \$1,239.04, second by Mr. Grella. Vote: Unanimous.***

After reading the recommendation from MRI, ***Mr. Bowler moved to approve an abatement on M/L 4-58-2 in the amount of \$65.54, second by Mr. Grella. Vote: Unanimous.***

After reading the recommendation from MRI, ***Mr. Bowler moved to approve an abatement on M/L 8-49-54 in the amount of \$589.82, second by Mr. Grella. Vote: Unanimous.***

After reading the recommendation from MRI, ***Mr. Bowler moved to approve an abatement on M/L 8-34-7 in the amount of \$970.75, second by Mr. Grella. Vote: Unanimous.***

After reading the recommendation from MRI, ***Mr. Bowler moved to approve an abatement on M/L 5-111-2 in the amount of \$2,285.57, second by Mr. Grella. Vote: Unanimous.***

Veterans Tax Credit

After reading the recommendation from MRI, ***Mr. Bowler moved to deny the Tax Credit, second by Mr. Grella. Vote: Unanimous.***

Old Business

Mr. Bowler reported on his meeting with Pennichuck Water Works relative to flooding the skating rink on Buchanan Field. They will need to get in touch with the Conservation Commission and there will be a cost to the Town. He also attended the SRLD meeting last week and Bruce Berry was once again elected Chairman with the Hollis Commissioner being Vice Chair. Relative to the skating rink, Mr. O'Mara thought they had a discussion that the maintenance of the it would fall under Recreation. Mr. Bowler noted that it was benefiting the kids and not just the abutters and the amount of work Ned did was amazing. There will be some maintenance issues, such as the liner and in the long term, they will need to have Recreation involved.

Mr. Brew reported that he attended the Conservation Commission meeting the night before. A good portion of the meeting was delegated to Class VI roads in general. He had not been able to attend a Library Board of Trustees meeting because they have been meeting on the same night as the Selectmen and had nothing to report on this.

With nothing further before the Board, ***Mr. Grella moved to adjourn the meeting at 8:57 p.m., second by Mr. Bowler. Vote: Unanimous.***

Respectfully submitted,

Sharon L. Frydlo
Executive Assistant